LIVINGSTON COUNTY
911 CENTRAL DISPATCH
EMERGENCY MANAGEMENT – HOMELAND SECURITY DEPARTMENT

DIRECTOR
DON ARBIC, ENP
Plans, organizes, directs and controls all department activities

CHAIRPERSON
LIVINGSTON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
(SARA TITLE III)
REGION ONE HOMELAND SECURITY BOARD MEMBER
CHAIRPERSON
Local Planning Team
MMRMA's
(911 TELECOMMUNICATIONS ADVISORY COMMITTEE)
911 ADMINISTRATIVE OVERSIGHT BOARD LIAISON

ADMINISTRATIVE SPECIALIST
SUSAN BENNETT

WORKERS COMPENSATION
FOIA-FMLA
BUDGETS – ACCOUNTING RECORDS
PAYROLL - AUDITS
VOUCHERS, PURCHASE ORDERS
INVOICE TRANSMITTALS, PAR's
SUPPLIES AND INVENTORY CONTROL
GRANT REPORTS
ADMINISTRATIVE SUPPORT
BUILDING SERVICES LIAISON
SERVICE AGREEMENTS
RESOLUTIONS
STATISTICAL REPORTS
EMPLOYEE RECORDS

OFFICE ASSISTANT
NEW - OPEN

ASSISTANT DIRECTOR
OPEN
911 CENTRAL DISPATCH SERVICE DIVISION

LABOR RELATIONS
INTERNAL INVESTIGATIONS
BACKGROUND INVESTIGATIONS
OPERATIONAL GUIDELINES
PUBLIC SAFETY LIAISON
EMERGENCY FIELD OPERATIONS
BACKUP SITE

TECHNICIAN
JOHN MEISSNER – UNION
-
GIS ADDRESSING CLERK

GIS
(ROAD CENTERLINE – BOUNDARIES - MAPS)
MSAG – ALI DATABASE
CAD – NETWORK COORDINATION
(MAINTAINS DATABASES)

FIRE SERVICE
LAW ENFORCEMENT
EMERGENCY MEDICAL SERVICES
COMMUNICATIONS - WARNING SYSTEMS
REGIONAL MEDICAL CONTROL CENTER
911 WIRELESS-WIRELINE SYSTEMS

SUPERVISOR
TAMMY HORIE, PEM
OPERATIONS SECTION

GUIDE LINE RECOMMENDATIONS
LEIN TAC
EMPLOYEE PERFORMANCE APPRAISALS
NETWORK AND CAD COORDINATION
EMERGENCY RESOURCE MANAGEMENT
WRECKER LOG/ALARMS
CLEMIS LIAISON
CISM LIAISON

SHIFT LEADERS
Guides and Directs Dispatchers
Ensures proper Staffing and OT Equalization
Oversees Training

DAY TEAM"B"
K. KONCZAL, PDS
SHIFT LEADER
4 DISPATCHERS II

NIGHT TEAM "D"
J. WITHERS, PDS
SHIFT LEADER
4 DISPATCHERS II

DAY TEAM "A"
K. PACE, PDS
SHIFT LEADER
4 DISPATCHERS II

NIGHT TEAM "C"
D. LABERDIE, PDS
SHIFT LEADER
4 DISPATCHERS II

(2) Dispatcher II
Swing Shift

23 DISPATCH POSITIONS
UNION

(1) Dispatcher II
Swing Shift

SUPERVISOR
MIMI YENSHAW, PEM, ENP
ADMINISTRATIVE (EM-HSD-911CDD)
SUPPORT SERVICES SECTION

TRAINING COORDINATOR
PROGRAM DEVELOPMENT
QUALITY ASSURANCE & IMPROVEMENT
RECORDS MANAGEMENT
FOIA COORDINATOR
LEIN TAC
GUIDE LINE RECOMMENDATIONS
HUMAN RESOURCE LIAISON
COURTS/PROSECUTORS LIAISON
(ASSISTANT EMERGENCY MANAGEMENT – HOMELAND SECURITY)
PUBLIC AWARENESS – EDUCATION
(TOURS – SCHOOL/PUBLIC PROGRAMS)
WEB – SITE
211 SYSTEM LIAISON
CERT – TERT PROGRAMS
STATE ETSC STANDARDS COMMITTEE
CERTIFICATION/COMPLIANCE MANAGER

ASSISTANT DIRECTOR
OPEN - PEM
EMERGENCY MANAGEMENT
-
HOMELAND SECURITY DIVISION

EMERGENCY/DISASTER PLANNING
NATURAL – TECHNOLOGICAL
HOMELAND SECURITY
(Mitigation, Preparedness, Response, Recovery)
HAZARD IDENTIFICATION - MANAGEMENT
RISK ASSESSMENT
CAPABILITY ASSESSEMENT
DAMAGE ASSESSMENT
EMERGENCY MANAGEMENT STANDARDS
EMERGENCY OPERATIONS CENTER
TRAINING - EXERCISE PROGRAMS
EMERGENCY PUBLIC INFORMATION
STATE – FEDERAL LIAISON
PRIVATE SECTOR LIAISON
EM – HS PROGRAM GRANTS
NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)
DIRECTION & CONTROL COORDINATION
OPERATIONS – PROCEDURES
NIPP
(Critical Infrastructure and Key Resources)
AMATEUR RADIO LIAISON
GRANTS – SPECIAL PROJECTS
DISTRICT ONE REGIONAL MEDICAL RESPONSE COALITION (BOARD MEMBER)
NWS – EAS – DTN – WHMI
PUBLIC UTILITIES – RAILROAD SYSTEM LIAISON
MDOT – ROAD COMMISSION LIAISON
SARA TITLE III PROJECTS – LEPC
LOCAL PLANNING TEAM MEMBER

LIVINGSTON COUNTY
HAZARDOUS MATERIAL
RESPONSE TEAM LIAISON
AND
PUBLIC HEALTH LIAISON

PROPOSED APRIL 1, 2009
RE-ORGANIZATION STRUCTURE 3/3/2009